



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2022-23

A meeting of Internal Quality Assurance Cell was held on 3rd April 2023, Monday at 5.30 PM at Room number 203 under the chairmanship of Dr. Guruprasad B G, Principal.

The following member were present in the meeting:

Sl No.	Name	Designation	Members Present
1.	Dr. Guruprasad B G	Chairperson	
2.	Mr. Shamanth B S	Co-ordinator, IQAC	
3.	Mr. Udayakumar C	Member	
4.	Ms. Anusha L V	Member	
5.	Mrs. Deepika C	Member	
6.	Mr. Hemanth Kumar T	Member	

The meeting began at 5.30 PM. At the outset Ms. Anusha L V, Member of IQAC welcomed the chairperson of IQAC including all other members present in the meeting and narrated the agenda and purpose of meeting.

AGENDA:

1. To Discuss about the calendar of event for even semester.
2. Placement training for final year students.
3. Preparedness towards NAAC documentation.

Minutes of Meeting:

Agenda 1: The following events are discussed to conduct during the semester.

- Career guidance and soft skills training for final year students
- Spectrum week and Sanskriti
- Internal test and preparatory exam schedule.

Principal

SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.

CA – 17, 1st Main Road, Tumkur-Mysore Ring Road, Kengeri Satellite Town, Bangalore – 560 060.

Mobile: +91 96060 46228 | Land Line: 080 28486372 / 82

E-mail: seckengeri@suranaeveningcollege.edu.in | www.suranaeveningcollege.edu.in



SURANA EVENING COLLEGE

Affiliated to Bangalore University

- Attendance marking in DHI.
- Business plan proposal under G C Surana Ecosystem for Innovation
- Inter class Sports event – Indoor Games
- Campus Placement

Agenda 2: Preparedness towards NAAC documentation

Dr. Guruprasad B G introduced Criteria incharge Faculty members.

Criteria incharge faculty members presented and updated the progress regarding the improvements and gap areas.

The meeting ended with the vote of thanks from the principal to all the participants for their co-operation.


Principal
SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road;
Kengeri Satellite Town, Bengaluru-560 060



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2022-23

A meeting of Internal Quality Assurance Cell was held on 7th September 2022, Wednesday at 6.30 PM at Room number 203 under the chairmanship of Dr. Guruprasad B G, Principal.

The following member were present in the meeting:

SI No.	Name	Designation	Members Present
1.	Dr. Guruprasad B G	Chairperson	
2.	Mr. Shamanth B S	Co-ordinator, IQAC	
3.	Mr. Udayakumar C	Member	
4.	Ms. Anusha L V	Member	
5.	Mrs. Deepika C	Member	
6.	Mr. Narayanaswamy B V	Librarian	
7.	Mr. Hemanth Kumar T	Member	
8.	Mrs. Sangeetha	Assistant Admin	
9.	Mr. Nagaraj	Data entry operator	

AGENDA:

1. Review of minutes of meeting of last IQAC meeting and action taken by HOD's and faculties.
2. Discuss on orientation program for the academic year.
3. Preparation of lesson plan and TLEP.
4. Feedback system.

Minutes of Meeting:

- Committee incharge for orientation program:
Host – Ms. Anusha L V
Guest – Principal & Department HOD's
Stage committee – Mr. Hemanth Kumar T


Principal
SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Hospitality – Mrs. Sangeetha

Snacks Arrangement – Mr. Baluram

Feedback form distribution - Mr. Nagraj

Reporting – Mr. Udayakumar C

- Dr. Guruprasad B G, Principal oriented the faculty members on preparation of lesson plan for all the subjects of odd semester and adoption of Teaching, learning and Evaluation Practices (TLEP).
- To conduct more extra-curricular and skill development activities for students.
- To develop effective feedback system for better performance of teachers and students.

Principal

SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2021-22

IQAC meeting was scheduled and held on 26th July 2021, Monday at 6.45 PM in room number 204 under the chairmanship of Dr. Guruprasad B G, Principal.

Members present

Sl No.	Name	Designation	Members Present
1.	Dr. Guruprasad B G	Chairperson	
2.	Mr. Shamanth B S	Co-ordinator, IQAC	
3.	Mr. Udayakumar C	Member	
4.	Ms. Anusha L V	Member	
5.	Mr. Narayanaswamy B V	Librarian	

The meeting began with a formal address by the Principal by welcoming all the members of IQAC and narrated the agenda and purpose of meeting.

AGENDA 1 – Action taken report for 2020-21

- Even in the midst of pandemic, the IQAC conducted Orientation program for 1st year students through online.
- One-week online Yoga session was conducted for the students and faculties to boost the immunity.
- NSS team in association of Government Health Department organised vaccination drive to all the staffs and students.

AGENDA 2 – Presentation and Finalising of Proposed Action plan

Calendar of event for academic year 2021-2022 (odd semester)

Mr. Shamanth BS presented the proposed Action Plan for 2021-22 odd semester and described briefly about the programs.

Principal

SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060

CA – 17, 1st Main Road, Tumkur-Mysore Ring Road, Kengeri Satellite Town, Bangalore – 560 060.

Mobile: +91 96060 46228 | Land Line: 080 28486372 / 82

E-mail: seckengeri@suranaeveningcollege.edu.in | www.suranaeveningcollege.edu.in



SURANA EVENING COLLEGE

Affiliated to Bangalore University

- Orientation program on NEP to 1st year students.
- Motivate faculties for research, FDP, paper presentation, Books and Journal publications.
- Initiating parents meeting
- 30 hours Valued added courses on Emotional Intelligence, English for Effective Communication.
- Conducting academic and administrative audit.
- Continuation of routine activities for development of students.

AGENDA 3 – Discussion on conducting Yoga for Wellness on 19th August 2021.

The committee agreed the proposal for conducting the session and Mr. Shamanth B S was given incharge in organizing the session.

Ms. Anusha L V proposed the vote of thanks and concluded the meeting.

Principal
SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.



SURANA EVENING COLLEGE






Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2021-22

IQAC meeting was scheduled and held on 17th November 2021, Wednesday at 7.15 PM in room number 204 under the chairmanship of Dr. Guruprasad B G, Principal.

Members present

Sl No.	Name	Designation	Members Present
1.	Dr. Guruprasad B G	Chairperson	
2.	Mr. Shamanth B S	Co-ordinator, IQAC	
3.	Mr. Udayakumar C	Member	
4.	Ms. Anusha L V	Member	
5.	Mr. Narayanaswamy B V	Librarian	

AGENDA

To brief about competency mapping and the data required for NAAC criteria.

Minutes of meeting:

- Required data for competency mapping was communicated by the principal on 23rd November 2021.
- The co-ordinators were briefed about competency mapping data that has to be maintained.

The meeting was concluded and ended with a vote of thanks by Mr. Shamanth B S



Principal

SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2021-22

IQAC scheduled a meeting on 3rd March 2022, Thursday at 7.15 PM in room number 203 under the chairmanship of Dr. Guruprasad B G, Principal.

The following Members were present in the meeting:

Sl No.	Name	Designation	Members Present
1.	Dr. Guruprasad B G	Chairperson	
2.	Mr. Shamanth B S	Co-ordinator, IQAC	
3.	Mr. Udayakumar C	Member	
4.	Ms. Anusha L V	Member	
5.	Mr. Narayanaswamy B V	Librarian	

Mrs. Krashika Aiyappa was absent for the meeting due to health emergency.

AGENDA – Proposal on organising “Workshop on NAAC Revised Accreditation Framework 2021-22”

Minutes of meeting:

- Resource person - **Mr. Jagadish. J** Nodal Office, SQAC, Regional Joint Director Office,
- Dept. of Collegiate Education, Bangalore.
- Anchoring – Ms. Anusha L V
- Stage committee – Ms. Anusha L V
- Hospitality committee – Dr. Guruprasad B G
- Technical committee and Reporting – Mr. Udayakumar C


Principal
SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.

The meeting was concluded by Mr. Udayakumar C and proposed vote of thanks to all the members present.



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2021-22

A meeting of Internal Quality Assurance Cell was held on 4th May 2022, Wednesday at 6.30 PM at Room number 203 under the chairmanship of Dr. Guruprasad B G, Principal.

The following member were present in the meeting:

Sl No.	Name	Designation	Members Present
1.	Dr. Guruprasad B G	Chairperson	
2.	Mr. Shamanth B S	Co-ordinator, IQAC	
3.	Mr. Udayakumar C	Member	
4.	Ms. Anusha L V	Member	
5.	Mrs. Krashika Aiyappa	Member	
6.	Mr. Narayanaswamy B V	Librarian	
8.	Mrs. Sangeetha	Assistant Admin	

AGENDA –

1. Review on minutes of meeting of last IQAC meeting
2. Proposal on organising Alumni Meet – 2022

Minutes of meeting:

- Guest – Dr. Archana Surana & Mr. Sandeep Pai
- Host – Ms. Anusha L V
- Registration – Shashank & Shrisha (3rd Year B.com)
- Stage committee – Hamsa B S & Anusha C (3rd year B.com)
- Hospitality – Dr. Guruprasad B G
- Cultural committee – Nithin M (2nd year B.com) & Sumalatha (3rd year B.com)
- Food Committee – Mr. Hemanth Kumar T and 2nd year B com students
- Feedback – Mrs. Sangeetha

Principal

SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.

Mrs. Krashika Aiyappa proposed the vote of thanks and concluded the meeting.



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2020-21

Internal Quality Assurance Cell conducted a virtual meeting on 5th June 2020, Friday at 5.45 PM under the chairmanship of Dr. Guruprasad B G, Principal.

The following member were present in the meeting:

SI No.	Name	Designation	Members Present
1.	Dr. Guruprasad B G	Chairperson	
2.	Mr. Shamanth B S	Co-ordinator, IQAC	
3.	Mr. Udayakumar C	Member	
4.	Ms. Anusha L V	Member	
5.	Mrs. Deepashree S	Member	

AGENDA

1. Discussion on admission progress of the 1st year student.
2. Challenges in conducting online classes.

Minutes of meeting:

- Dr. Guruprasad B G, principal commenced the meeting welcoming all the members of IQAC.
- Principal gave the status on the admission process and challenges faced in the admission process due to COVID 19.
- Addressed the challenges in online classes and suggested the effective measures to be taken for the smooth conduct of the classes.


Principal
SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.

CA – 17, 1st Main Road, Tumkur-Mysore Ring Road, Kengeri Satellite Town, Bangalore – 560 060.

Mobile: +91 96060 46228 | Land Line: 080 28486372 / 82

E-mail: seckengeri@suranaeveningcollege.edu.in | www.suranaeveningcollege.edu.in



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2020-21

Internal Quality Assurance Cell conducted a meeting on 10th July 2020, Friday at 6.00 PM under the chairmanship of Dr. Guruprasad B G, Principal.

The following member were present in the meeting:

SI No.	Name	Designation	Members Present
1.	Dr. Guruprasad B G	Chairperson	
2.	Mr. Shamanth B S	Co-ordinator, IQAC	
3.	Mr. Udayakumar C	Member	
4.	Ms. Anusha L V	Member	
5.	Mrs. Deepashree S	Member	

AGENDA

1. Commencement of classes for 1st year B.com Students.
2. Preparation of class Timetable.
3. Subject allotment to all the faculties for upcoming odd semester.
4. Adoption of effective teaching methods for the students betterment.
5. Provide value added courses for the students on English for effective communication and Emotional Intelligence.

Minutes of meeting:

- Dr. Guruprasad B G, Principal commenced the meeting and addressed the IQAC members regarding the commencement of classes for 1st year students.
- HOD was instructed to prepare and submit the timetable.
- Subject allocation by the HOD and the same was conveyed to the principal.
- All the faculties were oriented on effective teaching methodologies for conducting online classes effectively.

Principal
SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.

CA – 17, 1st Main Road, Tumkur-Mysore Ring Road, Kengeri Satellite Town, Bangalore – 560 060.

Mobile: +91 96060 46228 | Land Line: 080 28486372 / 82

E-mail: seckengeri@suranaeveningcollege.edu.in | www.suranaeveningcollege.edu.in



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2020-21

A meeting of Internal Quality Assurance Cell was held on 9th March 2021, Monday at 5.30 PM at Room number 203 under the chairmanship of Dr. Guruprasad B G, Principal.

The following member were present in the meeting:


Sl No.	Name	Designation	Members Present
1.	Dr. Guruprasad B G	Chairperson	
2.	Mr. Shamanth B S	Co-ordinator, IQAC	
3.	Mr. Udayakumar C	Member	
4.	Ms. Anusha L V	Member	

AGENDA

1. Review on minutes of meeting of last IQAC meeting
2. Timetable preparation for the upcoming semester.
3. Subject allocation by the HOD and same should be conveyed to the principal.
4. Motivate the faculties for Research, FDP, paper presentation, Journal and publication.
5. Brief about competency mapping and the data required for NAAC criteria.
6. Session on Role of communication in Teaching.

Minutes of meetings:

- Dr. Guruprasad B G commenced the meeting, instructed HOD to prepare timetable and approved the allocation subjects.
- Principal motivated the faculty members to focus on Research and publication.
- Briefed about competency mapping data that has to be maintained and format of the document was shared.
- Briefed about the session for all the faculty members regarding the role of communication in teaching.


Principal
SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.

CA – 17, 1st Main Road, Tumkur-Mysore Ring Road, Kengeri Satellite Town, Bangalore – 560 060.

Mobile: +91 96060 46228 | Land Line: 080 28486372 / 82

E-mail: seckengeri@suranaeveningcollege.edu.in | www.suranaeveningcollege.edu.in



SURANA EVENING COLLEGE





Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2020-21

A virtual meeting of Internal Quality Assurance Cell was held on 10th May 2021, through zoom platform under the chairmanship of Dr. Guruprasad B G, Principal.

The following member were present in the meeting:

Sl No.	Name	Designation	Members Present
1.	Dr. Guruprasad B G	Chairperson	
2.	Mr. Shamanth B S	Co-ordinator, IQAC	
3.	Mr. Udayakumar C	Member	
4.	Ms. Anusha L V	Member	

AGENDA

1. One-week online Yoga session for students and faculty members.

Minutes of meeting:

Dr. Guruprasad B G, Principal commenced the meeting by greeting all the faculty members through online.

Dr. Sushma - Host of the session.

Discussed about organising one week online Yoga session for all the faculty members and the students for improving the immunity as we were facing the 2nd wave of COVID -19.


Principal
SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2019-20

Place: Room No 203

Dept: Commerce


Date:- 8/7/2019

Agenda:

1. Discussion on Orientation Programme for the fresh batch of 2019-2022
2. Preparation of time table & Subject allotment for I, II & IV Semester B.Com
3. Subject Orientation on marketing & Service Management for I Semester B.Com Students.

Minutes of meeting

- All faculty members were assigned the set of responsibility in organising the PRAKMBH- The Orientation Programme for fresh batch.
- Mr. Shanmukh B.S was instructed to prepare time table & allot the Subjects to the faculty members & report the same to the Principal.
- Dr. Appanaiah. H was identified as a resource person to the Subject orientation on marketing & Service Management


Principal
SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Attendees

1. Mr. Nagesha . N
2. Ms. Deepashree . S
3. Mr. Uday Kumar . C
4. Mr. Shamaanth . B.S
5. Mr. Narayana Swamy . B.V.

Principal

SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.

Principal

SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2019-20

Place: Room No. 204
Dept: Commerce


Date: 14/09/2019

Agenda:

1. Dental medical Camp
2. II Internal Test for I, III & V Semester
3. Workshop on World Investors Week.

Minutes of Meeting

- Discussion was held on organising for Dental medical Camp by close Dental clinic & the incharge was given to Mr. Uday Kumar. C
- HOD was instructed to prepare II internal timetable & circulate to the students. The faculties were informed to update their portion completion status.
- The Resource person for the World Investors week was identified as Mr. Ananth from SEBI. The incharge to organise the programme was Mr. Shanthi B.S.


Principal
SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.

CA - 17, 1st Main Road, Tumkur-Mysore Ring Road, Kengeri Satellite Town, Bangalore - 560 060.

Mobile: +91 96060 46228 | Land Line: 080 28486372 / 82

E-mail: seckengeri@suranaeveningcollege.edu.in | www.suranaeveningcollege.edu.in



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Attendees

1. Mr. Nagesha. N

2. Mrs. Deepashree. S

3. Mr. Udaykumar. C

4. Mr. Shamanth. B.S

5. Mr. Narayana Swamy. B.V

6. Ms. Anuska L.V

Principal

SURANA EVENING COLLEGE

17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060

Principal

SURANA EVENING COLLEGE

17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2019-20

Place: Room No: 203

Dept: Commerce

Date: 3rd January 2020

AGENDA

1. AIDS Awareness Program
2. Academic Trip

Minutes of Meeting:

- Dr. Gunderasad B G commenced the meeting by greeting all the faculty members.
- Discussion on conducting AIDS awareness program and the Incharge was given to Mr. Udaya Kumar.
- Mr. Shanthu B S was instructed to prepare a proposal for the Academic Trip and circulate to the students.

Attendees:

1. Mr. Udaya Kumar - C
2. Mr. Nagesha . N - A
3. Ms. Anusha LV - A
4. Mrs. Deepashree . S - Deepashree
5. Mr. Shanthu B S - A

SURANA EVENING COLLEGE

Principal

SURANA EVENING COLLEGE

17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.

CA - 17, 1st Main Road, Tumkur-Mysore Ring Road, Kengeri Satellite Town, Bangalore - 560 060.

Mobile: +91 96060 46228 | Land Line: 080 28486372 / 82

E-mail: seckengeri@suranaeveningcollege.edu.in | www.suranaeveningcollege.edu.in



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2019-20

Place: Room No: 2013

Dept: Commerce

Date: 2nd March 2020

AGENDA

1. Orientation on Tally program
2. Movie Show - Bayalalada Bheemanna
3. 2nd Internal Test
4. Sanskriti - Inter class cultural Fest

Minutes of Meeting:

- Dr. Gunuprasad B G, Principal started the meeting regarding the preparation on Orientation on Tally program by Tally India Pvt Ltd for B.com students.
- Discussion on Movie Show in the college Auditorium to all the students and faculty members and the incharge for the arrangement was given to Mr. Nagesh, Head of Kannada Department.
- HOD was instructed to send a circular to the students regarding 2nd Internal Test.


Principal

SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.

CA - 17, 1st Main Road, Tumkur-Mysore Ring Road, Kengeri Satellite Town, Bangalore - 560 060.

Mobile: +91 96060 46228 | Land Line: 080 28486372 / 82

E-mail: seckengeri@suranaeveningcollege.edu.in | www.suranaeveningcollege.edu.in



SURANA EVENING COLLEGE

Affiliated to Bangalore University

- Ms. Anusha LV, cultural committee incharge was instructed to prepare a schedule and inform all the sales and regulation regarding Sanskriti - Tula class cultural fest.

Attendes :

1. Mr. Shanthan B S
2. Mr. Uday Kumar. C
3. Ms. Anusha LV
4. Mrs. Deepa Shree. S
5. Mr. Narayana Suman BV

Principal
SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.

Principal
SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2018-19

Place : Principal's chamber

Dept : All

Date : 10 Aug 2018

Agenda

1. Performance appraisal
2. Committees to be formed
3. Selection of class representative
4. FDP organisation planning
5. Attendance through Optra
6. Research paper
7. Cultural fest

1. Performance appraisal form to all faculty members is circulated

2. Each faculty is made as a chief member of various committees. Everyone is incharge of one or the other committee.

3. Two students from each class are made representatives

4. FDP is to be arranged in our college. Planned regarding the expenditure to be made for conducting FDP.

5. Started taking attendance through Optra.

6. Research paper is to be done and published by faculty members.

Principal

SURANA EVENING COLLEGE

17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bangalore-560 060.

CA - 17, 1st Main Road, Tumkur-Mysore Ring Road, Kengeri Satellite Town, Bangalore - 560 060.

Mobile: +91 96060 46228 | Land Line: 080 28486372 / 82

E-mail: seckengeri@suranaeveningcollege.edu.in | www.suranaeveningcollege.edu.in



SURANA EVENING COLLEGE

Affiliated to Bangalore University

7 Planning to organise cultural fest
and sports event.

ATTENDEES .

1. Vinaya Kumar H S
2. Deepashree . S
3. Nagesh . N
4. Uday Kumar
5. Shamanth
6. Baluram
7. Narayan Swamy

[Signature]
D. P. H. S.

[Signature]
Uday

[Signature]
H. B. S.

[Signature]
Swamy

[Signature]
PRINCIPAL 10/8/18

Principal

SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.

[Signature]

Principal

SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2018-19


Place : Principal's chamber

Dept : All

Date : 20th August 2018

Agenda :

1. Planning for silver jubilee celebration
2. FDP to be conducted
3. Antisexual harassment
4. Research paper
5. Optra attendance
6. Internal marks updation in Optra
1. Performance to be given by faculty at Chandapur, Surana college
2. Faculty development program to be organised in our college
3. Nomination for class representatives and cultural & sports representative
4. Created awareness about attendance through optra.
5. Research paper is to be prepared and published
2. Updated internal marks in Optra.


Principal
SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.

CA - 17, 1st Main Road, Tumkur-Mysore Ring Road, Kengeri Satellite Town, Bangalore - 560 060.

Mobile: +91 96060 46228 | Land Line: 080 28486372 / 82

E-mail: seckengeri@suranaeveningcollege.edu.in | www.suranaeveningcollege.edu.in



SURANA EVENING COLLEGE

Affiliated to Bangalore University

ATTENDEES :

1. Vinaya Kumar K S
2. Nagesh N
3. Deepashree S
4. Uday Kumar
5. Shamaranth B S
6. Baluram
7. Narayan Swamy

[Handwritten signatures and initials over the list of attendees]

[Handwritten signature]
PRINCIPAL 20/8/18

SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.

[Handwritten signature]
Principal
SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2018-19

Place: Principal's chamber

Dept: All

Date: 1st October 2018

Agenda:

1. Syllabus completion discussion
2. Preparatory question paper schedule
3. Fdp - convene - plan
4. Remedial classes
5. Industrial Visit for 1st year B.com

ATTENDEES:

1. Vinaya Kumar H S
2. Nagesh N
3. Deepeshree S
4. Uday Kumar
5. Sharmanth B S
6. Baluram
7. Narayan Swamy

[Signatures of attendees]

[Signature of Principal]
PRINCIPAL

SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060

[Signature of Principal]
Principal

SURANA EVENING COLLEGE

17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2018-19

Place - Principal chamber
Dept - Commerce

Date: 21st January 2019

Agenda:

1. Time Table Preparation & Subject allotment.
2. National Youth Day celebration
3. VAP on Computer Fundamentals for III B.Com
4. Women Empowerment - Project Unnati
5. Sanskriti - Inter class cultural fest

Minutes of Meeting

- Review on previous meeting
- Dr. B. G. Prasad B.G. Principal addressed all the faculty members, and instructed the HOD to prepare Time Table & allot the subjects.
- Discussion on celebrating National Youth Day and gave incharge to Mr. Shanthi B.S
- Syllabus preparation and Time Table for VAP for III B.Com.

Principal

SURANA EVENING COLLEGE

17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bangalore 560 060.

CA - 17, 1st Main Road, Tumkur-Mysore Ring Road, Kengeri Satellite Town, Bangalore - 560 060.

Mobile: +91 96060 46228 | Land Line: 080 28486372 / 82

E-mail: seckengeri@suranaeveningcollege.edu.in | www.suranaeveningcollege.edu.in



SURANA EVENING COLLEGE

Affiliated to Bangalore University


- Discuss on Project Ummati for empowering the woman
- Rehearsal on Samskriti - Inter class cultural fest and the program in charge was given to Mr. Vdaya Kumar.C

ATTENDEES:

1. ~~Mr.~~ Mr. Nagarsha.N
2. Mr. Deepashree.S
3. Mr. Vdaya Kumar.C
4. Mr. Shanmuthi.B.S
5. Mr. Narayan Suman.B.V

~~Principal~~ 02/01/19
PRINCIPAL

SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.


Principal
SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.



SURANA EVENING COLLEGE

Affiliated to Bangalore University

Internal Quality Assurance Cell

Minutes of Meeting 2018-19

Place - Principal chamber

Dept - Commerce

Date: 4th March 2019

Agenda:

1. Interview Skill Training for VI Sem B.com students.
2. Ethnic Day
3. 1st Internal Test for II, IV & VI Semesters

Minutes of Meeting:

- Discussion on providing Interview Skill Training for VI Sem B.com students and the Incharge for arranging was given to Mr. Udaya Kumar.C
- Mr. Shanmukh B.S was instructed to announce regarding Ethnic Day celebration to all the students and make Preparation.
- HOD was instructed to prepare the Time Table for conducting 1st Internal Test and take report on Syllabus completion status.


Principal

SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.

CA - 17, 1st Main Road, Tumkur-Mysore Ring Road, Kengeri Satellite Town, Bangalore - 560 060.

Mobile: +91 96060 46228 | Land Line: 080 28486372 / 82

E-mail: seckengeri@suranaeveningcollege.edu.in | www.suranaeveningcollege.edu.in



SURANA EVENING COLLEGE

Affiliated to Bangalore University

ATTENDEES

1. Mr. Nagesha. N
2. Ms. Deepa shree. S
3. Mr. Udaya Kumar. C
4. Mr. Shanmukh. B. S
5. Mr. Narayan Swamy. B. V

PRINCIPAL

SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.

Principal

SURANA EVENING COLLEGE
17, 1st Main, Tumkur-Mysore Ring Road,
Kengeri Satellite Town, Bengaluru-560 060.